



Ark Evelyn Grace Academy

Minutes of Meeting Evelyn Grace Academy Parent Forum

Date: 22 November 2018

Time: 5.30pm

Facilitators: Ms M Laing (MLA) / Mr S Ashraf (SAS)

Agenda Item	Action
MLA welcomed parents and introduced two other members of staff Ms F Hall and Mr E Evans. All parents introduced themselves.	Senior Leadership Team (SLT) list and year group tutor list distributed and an explanation given of the various roles.
MLA explained the purpose of the Parent Forum.	
Vote on new Secretary	Marika Symons
Select Year Group representative	Volunteers accepted for each year group: 7 – Lucy Crowe 8 – Semena Williams 9 – Jennifer
Communication: Some parents had a positive experience with response times to queries whilst other parents felt that response was sometimes much delayed.	All Directors of Learning (DoLs) to provide parents of their respective year group with their EGA email address
What does the school do about bullying?	Assemblies are held regarding bullying and a 'post-box' will be set up for students to report bullying. SAS to organise.
<u>Other items discussed:</u> Put a system in place to support with PE. Parents to label child's clothes/shoes. More guidance on homework – time, depth, quality. Queries re text message on detention Parents are for the most part happy with texts messages received. Discussion around exam timetable – can KS3 timetable be organised for Maths, English and Science – which day Student lockers	Ms Laing Students to look in lost property Ms Laing Parent should phone and speak to Reception. DoLs also to make sure lists are accurate. Ms Laing Spring1 2019 – Ms Laing



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<p>Agenda items for next meeting</p> <ul style="list-style-type: none">• Tracksuits (PE kit)• Homework/student timetable• SEND• Gangs•	<p>Next meeting: Thursday 24 January 2019</p>